

CB-18-00007



KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

"Building Partnerships – Building Communities"

PARCEL COMBINATION APPLICATION

(The process of combining two or more parcels, per KCC Title 16)

Please type or print clearly in ink. Attach additional sheets as necessary. Pursuant to KCC 15A.03.040, a complete application is determined within 28 days of receipt of the application submittal packet and fee. The following items must be attached to the application packet.

REQUIRED ATTACHMENTS

Note: a separate application must be filed for each combination request.

- Unified Site Plan of existing lot lines and proposed lot lines with distances of all existing structures, access points, well heads and septic drainfields.
- Signatures of all property owners.
- Legal descriptions of the proposed lots.
- Project narrative description including at minimum the following information: project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.
- Tax Receipt (full-year taxes must be paid in full)
- SEPA Checklist (if not exempt per KCC 15.04 or WAC 197-11-800)
 - o Please pick up a copy of the SEPA Checklist if required

OPTIONAL ATTACHMENTS

- An original survey of the current lot lines. (Please do not submit a new survey of the proposed adjusted or new parcels until after preliminary approval has been issued.)
- Assessor Compass Information about the parcels.

APPLICATION FEE:

\$540.00 Community Development Services

\$150.00 Public Works

\$690.00 Total fees due for this application (Check made payable to KCCDS)

FOR STAFF USE ONLY

| | | | |
|---|----------------|-------------------|--|
| APPLICATION RECEIVED BY: (CDS STAFF SIGNATURE) | DATE: | RECEIPT # | |
| X <u>[Signature]</u> | <u>8/13/18</u> | <u>CD18-02032</u> | |

GENERAL APPLICATION INFORMATION

1. Name, mailing address and day phone of land owner(s) of record:

Landowner(s) signature(s) required on application form.

Name: MARK C DONOVAN & ERICA D CHRISS
Mailing Address: 91 SPIREA COURT
City/State/ZIP: CLE ELUM WA 98922
Day Time Phone: 206-295-1003
Email Address: JOYGANTIC@GMAIL.COM

2. Name, mailing address and day phone of authorized agent, if different from landowner of record:

If an authorized agent is indicated, then the authorized agent's signature is required for application submittal.

Agent Name: _____
Mailing Address: _____
City/State/ZIP: _____
Day Time Phone: _____
Email Address: _____

3. Name, mailing address and day phone of other contact person

If different than land owner or authorized agent.

Name: ENCOMPASS ENGINEERING & SURVEYING
Mailing Address: 407 SWIFTWATER BLVD
City/State/ZIP: CLE ELUM WA 98922
Day Time Phone: 509-674-7433
Email Address: DPIERCE@ENCOMPASSES.NET

4. Street address of property:

Address: 121 SPIREA COURT & 91 SPIREA COURT
City/State/ZIP: CLE ELUM WA 98922

5. Legal description of property (attach additional sheets as necessary):

PTN LOT 133, PHASE 1, DIV. 1, MOUNTAINSTAR (LOT B OF SURVEYS, BOOK 39, PAGES 195-196)
& LOT 134, PHASE 1, DIVISION 1, MOUNTAINSTAR

6. Tax parcel numbers: 18951 (20-15-29050-0133) & 18952 (20-15-29050-0134)

7. Property size: 0.30 ACRES & 0.77 ACRES (acres)

8. Land Use Information:

Zoning: MPR Comp Plan Land Use Designation: RURAL REC.

9. Existing and Proposed Lot Information:

Original Parcel Numbers & Acreage

New Acreage (1 parcel number per line)

(Survey Vol. ____, Pg ____)

18951 (20-15-29050-0133) 0.30 AC.

1.07 ACRES

18952 (20-15-29050-0134) 0.77 AC.

APPLICANT IS: OWNER PURCHASER LESSEE OTHER

AUTHORIZATION

10. Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent or contact person, as applicable.

Signature of Authorized Agent:
(REQUIRED if indicated on application)

Date:

X _____

Signature of Land Owner of Record
(Required for application submittal):

Date:

X  Mark Donovan

May 9, 2018

 Erica Chriss

May 9, 2018

Treasurer's Office Review

Tax Status: _____

By: _____ Date: _____

Kittitas County Treasurer's Office